CIRCULAR

COVID 19 CRISIS MANAGEMENT TEAMS AT VMRF

During this time of unprecedented uncertainty, VMRF is concerned about the safety and well-being of its faculties, staff & their families. VMRF urges all its faculties and Non-Teaching personnel to take utmost safety precautions as prescribed by Government advisory & stay safe. It is our utmost responsibility to take effective measures to prevent the spread of COVID 19 and ensure our work continuity during these trying times. To achieve this prime objective, we have created the following “Response teams” as mentioned below.

- **TEAM A** - Leadership Response Team (LRT) – The team shall comprise of Chancellor, Vice Chancellor, Registrar, Mr. N.V. Chandrasekar, Vice-President and Mr. Suresh Samuel. The team shall continuously work on the preparedness measures and prevention of COVID 19 in line with the Government advisory notices.

- **TEAM B** - Administrative Response Team (ART) – The team comprises of Controller of Examinations, Director (Academics), Director (IQAC), Director (Research) and HOIs of constituent colleges and schools of VMRF DU shall carry out the directions provided by LRT.

- **TEAM C** - Institutional Response Team (IRT) – At institutional level, Task force from each campus are created to carry out the work as instructed by ART.

- **TEAM D** - Emergency Response Team (ERT) - Selected senior members from the campus would be entrusted with this responsibility to act on the guidance given by LRT.

Regular Video meetings and calls shall be conducted with all teams. Minutes of these meetings and follow through action points are summarized for quick implementation.